



Welcome to ThomasSci.com



Customer Guide



ThomasSci.com
833.544.SHIP (7447)
CustomerService@thomassci.com

Connect With Us:





Get Connected with Thomas Scientific Today!

Enjoy all of these benefits, plus many more, available to you at ThomasSci.com:

- Complete online registration in as little as 2 minutes
- Access to your own account number and special pricing unique to your account
- Use your account to leverage your spending for improved discounts that are specific to your usage and loyalty.
- Access to broad selection, best price and convenience unmatched in our industry today!
- Product Line Comparison
- Review Quotes Online
- Real Time Inventory, Lead Times and Shipping Date Notification
- Account Specific Pricing Assigned to your Online Account
- Quick Order Entry
- Automated Approval Routing, Set Spending Limits, Stage Orders for Future Ship Dates
- One freight Charge per Order Regardless of Amount of Shipments to Complete the order
- Spend Track by Department, Grant or your Budget
- Setup Unlimited Frequent Buy List
- Request and Review Quotes Online...Directly without a Sales Representative
- Convert Your Quotes to Order by a Single Click
- Use Your Company Freight Account and Leverage the Best Rate Available... if Your Rate is better...Use it!
- Need to Punch out...No Problem...Ariba, SciQuest, Mercury Enabled Today!

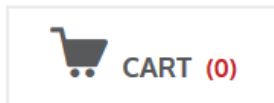
Instructions for Customer Registration to place orders on www.thomassci.com


New Customer Registration

Go to www.thomassci.com and click on "Create a Profile" in the upper right hand corner. Make sure you have your Thomas Scientific account number available.

Log In or Create a Profile

We Believe You Are Important,
How Can We Help?
1.800.345.2100



 International Sales

Select New Users and complete information.

Page 2 For Business Customers

NEW CUSTOMERS

Create a web profile

First Name (required) Last Name (required)

Email Address (required)

Password (required)

Show Password


How do you plan on using your web profile? (required)

I am purchasing for personal use.

I am purchasing on behalf of an organization.

I want to receive news, offers, and other promotional materials from Thomas Scientific from by email, phone, and mail to the contact information I'm submitting.

By checking this box, I consent to Thomas Scientific processing my personal data for the purposes as described in the [Terms & Conditions](#) and [Privacy Policy](#). I understand that I can withdraw my consent at any time.

I'm not a robot 

CREATE PROFILE

NEW WEB PROFILE

First Name (required) Last Name (required) Suffix (optional)

Title (required)

Phone (required) Ext. (optional)

Thomas Business Account Number (optional)

Why this question?

Primary Billing Address

Company Name (required)

Address (required)

Address Line 2 (optional)
Apt. #, Suite, etc.

City (required) State/Province (required) Zip/Postal Code (required)

Country (required)

MY SHIPPING ADDRESS IS DIFFERENT THAN MY BILLING ADDRESS

Additional Information

Market Segment (optional)

SAVE PROFILE

Complete the required information. Pricing will be available in 24-48 hours. You will receive an e-mail notification from Thomas Scientific that the pricing has been loaded and will be active with a confirmation date.


Once you are registered and the pricing is linked to the online account, you can begin placing orders.

Once you are registered, log into your Account in the upper right corner of the screen.

PLEASE LOG IN

Username (required)

Password (required)


I'm not a robot  reCAPTCHA
Privacy - Terms

LOG IN [I forgot my password!](#)

Don't have a web profile? [Create one now.](#)

Confirm you are logged in by seeing your name in the upper right hand corner of the screen.

Welcome, Lisa (Log Out)

 **CART (0)**

Placing an Order

There are multiple ways to place an order by adding items to your cart.



1.) Quick Order

Thomas Scientific Quick Order



Simply enter a Part Number (Thomas, Manufacturer, or Competitor); choose the UOM; enter the QTY and click add to cart or upload a .csv file in the following format: Part Number (Thomas No. Only), UOM, QTY (Example: C006146,EA,3)

** Please Note if a UOM does not display this is a Invalid Part No.

Warning: Navigating away from this page (browsing or searching) will clear this page. Please add items to the cart before exiting this page.

Product Number	Description	Your Pricing
<input type="text" value="4120R59"/>	 Color-Coded pH Buffers Ricca Chemical Thomas No.4120R59 Mfr. No.I551-ICT Buffer, pH 7.00, Yellow 4 L Cube	\$27.58/EA (1/EA) <input type="text" value="0"/>
<input type="text" value="1722B20"/>	 Bottle Rectangular HDPE 125 ml Thermo Scientific Nalgene Thomas No.1722B20 Mfr. No.2007-0004 Bottle Rectangular HDPE 125 ml	\$78.84/CS (72/CS) <input type="text" value="0"/> \$13.14/PK (12/PK) <input type="text" value="0"/>

2.) Add to Cart from the Item Lookup from the Search Box

241-0250  We Believe You Are Important,
How Can We Help?
800.345.2100  CART (2)

[My Profile](#) [Quick Ordering Tools](#) [Order Status](#) [International Sales](#)


PRODUCTS **CLINICAL PRODUCTS** **SERVICES** **DEAL CENTRAL** **BROWSE BY SUPPLIE**

ucts - Supplies - Jars

ILITY: Did you know you can view a product's availability right on the product page? Simply enter the quantity you want to purchase and the curre
ear below the item.

s again (close)

I-Chem
Wide-Mouth Amber Glass Packer Jars with Closures
[Email This Page](#) [Print Page](#)
★★★★★
DESCRIPTION **SPECIFICATIONS**



3.) From "Frequent Buy Lists"

FREQUENT BUY LISTS					
Name	Type	Status	Action		
exxon	Frequent Buy List	Private	ADD TO CART	MANAGE	DELETE
Mary	Frequent Buy List	Private	ADD TO CART	MANAGE	DELETE

You can add an item to a Frequent Buy List once you find it in your search.

1197H54
Mfr. No. 341-2500
Description Amber Glass Packer, 2500mL, Certified

Your Price/Quantity Total
\$34.40 /CS 1 \$34.40
(4/CS)

[1 CS will drop ship from the manufacturer](#)

Add to Frequent Buy List **\$34.40** (1 Items)

Mary [ADD TO LIST](#) [ADD TO SHOPPING CART](#)


[Create New Frequent Buy List](#)

Don't have a Frequent Buy List yet? Create one here.


You can name it whatever you want. Once saved, add items anytime.

You can also create or add to a frequent buy list in the shopping cart or order history page

Once it is confirmed, you will find it on your Frequent Buy List.

 All selected Wide-Mouth Amber Glass Packer Jars with Closures products have been added to your list.

I-Chem
Wide-Mouth Amber Glass Packer Jars with Closures
[Email This Page](#) [Print Page](#)



4.) From "Order History"

Order #951273
Status: Shipped

Item 1: Sample - 10xL non filtered, 10xL filtered, 20uL filtered, 200uL non filtered, 300uL filtered, 300uL non filtered - 1 Rack (16 Tips)
Thomas No. S017A31
Mfr. No. BTX-VAR
Price/Quantity: \$0.00/EA (1/EA) Qty: 25 Total: \$0.00
Status: 25 EA Shipped on 05/15/2018 120736280310393306

Item 2: Sample - 20µL XTIP, LTS® Compatible Low-Retention, X-Resin, Filtered, Pre-Sterile
Thomas No. S017A01
Mfr. No. R-0020-9FC
Price/Quantity: \$0.00/PK (960/PK) Qty: 19 Total: \$0.00
Status: 15 PK Shipped on 05/30/2018 120736280310452288
3 PK Shipped on 05/15/2018 120736280310393306
1 PK Shipped on 05/30/2018 120736280310452297

Item 3: Sample - 20µL XTIP, LTS® Compatible, Low-Retention, X-Resin, Non-Filtered, Non-Sterile
Thomas No. S017A02
Mfr. No. R-0020-9NC
Price/Quantity: \$0.00/PK (960/PK) Qty: 16 Total: \$0.00
Status: 6 PK Shipped on 05/30/2018 120736280310452439
10 PK Shipped on 05/15/2018 120736280310393306

Order Again?
ADD ALL PRODUCTS IN THIS ORDER TO MY CART

Viewing your Shopping Cart

Thomas Scientific | Search | My Profile | Quick Ordering Tools | Order Status | We Believe You Are Important, How Can We Help? 800.345.2100 | International Sales | **CART (1)**

Click on "Cart" to see items added.

You can still add items from your "favorites" list or from items previously ordered at this time.

Item availability is displayed. Note: This is dynamic and changes frequently based on timing of incoming orders.

Don't forget to check out "DEALS" to see if any of the items you are purchasing qualify for special promotions

Thomas Scientific | Search | My Profile | Quick Ordering Tools | Order Status | We Believe You Are Important, How Can We Help? 833.544.SHIP (7447) | International Sales | **CART (0)**

LABORATORY | DIAGNOSTICS | CONTROLLED ENVIRONMENTS | CANNABIS | CLINICAL | SERVICES | **DEALS**

Save Your Money! There are always a variety of deals and specials being offered at Thomas Scientific. Look below to see how much you can save.

CLICK ON THE SUPPLIER TO VIEW THEIR SPECIAL OFFERS

- ALFA AESAR
- ANALYTIK JENA
- BRANDTECH
- CELLTREAT
- CORNING LIFE SCIENCES
- DRUMMOND

Back To Top

GLOBE

Disposable Glass Culture Tubes & Plastic Closures Promotion

Buy 2, Get 1 FREE on Globe Scientific Disposable Glass Culture Tubes and Plastic Closures!



Globe Scientific Culture Tubes and Plastic Closures Redemption

Offer expires December 31, 2018

Proceed to Checkout

- Confirm the shipping address.
- Confirm the quantity and price.
- Select shipping option.

important,

es

CART (1)

BROWSE BY SUPPLIER

CHECKOUT


EXPRESS CHECKOUT

Order Summary

Subtotal:	\$34.40
Shipping Country	United States of America
Shipping Method	Ground - \$23.00
Tax:	\$0.00
Total:	\$57.40

Have a discount promo code?

Select Shipping Address



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800.345.2100
RETURN TO CART
SHIPPING INFORMATION

1 Addresses 2 Shipping 3 Billing 4 Review

Saved Addresses

Lisa Nash [EDIT](#) [Delete](#)
Montrose Envl - Air Quality Services 30 Monroe Drive, Pelham, AL, 35124, US

Order Summary

Subtotal: \$32.54
Shipping: \$23.00
Tax: \$0.00

Total: \$55.54
[Have a discount promo code?](#)

SHIP TO THIS ADDRESS

You can add multiple “Ship To” addresses from your Account Dashboard to choose from.

New Shipping Address

Nickname (required)

Saved Addresses (optional)
Import values from...

First Name (required) Last Name (required)

Address (required)

Choose your shipping method.

1 Addresses 2 Shipping 3 Billing

Attention: Order and Line Notes will appear on the packing slip for your internal use. (They are **not** read by Thomas Scientific)
[Do not show me this again \(close\)](#)

Choose your shipping

Ground \$23.00

2 Day \$70.00
PLEASE NOTE: Items must be in stock (availability is shown below) and the order received by 2:00 PM EST for 2-Day shipping.

Overnight \$85.00
PLEASE NOTE: Items must be in stock (availability is shown below) and the order received by 2:00 PM EST for Overnight shipping.

Confirm Billing Information and Select the Project Budget if Using SpendTrack

Purchase Order Info

PO Number (optional)

TestPO

Name This Order (optional)

Lisa M Nash

Use SpendTrak to Track this Order to a Project Budget (optional)

grant 1

Order Summary

Subtotal: \$34.40

Shipping: \$23.00

Tax: \$2.41

Total: \$59.81

[Have a discount promo code?](#)

Saved Payment Methods

Bill To My Account

CONTINUE TO NEXT STEP

New Payment Method

Nickname (required)

Credit Card

Bill To My Account

Payment Type (required)

We accept the following forms of payment:



If you are using a Blanket PO or the same Credit Card, you can save it in the "Payment Methods". If you order for multiple people, you can store multiple PO's or Credit Cards.

Review and Place Order

Review This Order

Not ready to check out? Save these items to a Frequent Buy List.

Wide-Mouth Amber Glass Packer Jars with Closures
Thomas No. 1197H54
Mfr. No. 341-2500
Amber Glass Packer, 2500mL, Certified

Availability:
1 CS will drop ship from the manufacturer

Add to Frequent Buy List

Price/Quantity	Total
\$34.40/CS (4/CS) Qty: 1	\$34.40

PLACE ORDER

Purchase Order Info

Edit

PO Number
TestPO

Order Name
Lisa M Nash

SpendTrak
grant 1

Shipping Address

Edit

Test Test
1234 test
Swedesboro, New Jersey 010181
United States of America

Shipping Options

Edit

Method
Ground

Billing Type
Pay Now

Order Notes
None

Payment Method

Edit

Billing Address
United States of America

Payment Method
BILL To My Account
PO Number

Order Summary

Subtotal: **\$34.40**
Shipping: **\$23.00**
Tax: **\$2.41**


Total: \$59.81

Have a discount promo code?

PLACE ORDER

Checking Order Status

Underneath the Search Bar, click Order Status

Search 

[My Profile](#) [Quick Ordering](#) [Order Status](#) [International Sales](#)

STICS **CONTROLLED ENVIRONMENTS** **CANNABIS** **CLINICAL**

Your most recent orders

Order Number / PO Number	Date Placed	Status
951273 / 4/4/2018	4/4/2018	Shipped
950909 / 4/4/2018	4/4/2018	Shipped
929493 / 2/15/2018	2/15/2018	Shipped
928082 / 2/12/2018	2/12/2018	Shipped
928079 / 2/12/2018	2/12/2018	Shipped

You can check Open Orders from “My Account” on the Toolbar, and then select “Order History”

ACCOUNT DASHBOARD

Order History
Return to Account Dashboard

Recently Viewed Products

- Wide-Mouth Amber Glass Packer Jars with Closures
- Weight Precision 500G Ultracts
- Analytical Precision Weights
- Sterilization Indicator Tapes
- Analytical Precision Class 1 Weights, with Traceab

Recently Viewed Categories

Recent Searches

Order History

Your recent order history is being displayed below. To narrow your search please enter your order number, order name or P.O. number in the appropriate search fields. You can also search by date by entering the order date range. Click “View” to see the order, and you will also be able to download the invoice or to place the same order with us again!

Find a single order

Order Number (optional) Order Name (optional) PO Number (optional) Invoice Number (optional)


From: CALENDAR

To: CALENDAR

SpendTrak (optional)
View All

Status: (optional) Open Shipped

Check “Open” or “Shipped” here



Select the Order you are interested in tracking. Order Status and Order History are updated nightly.

Order history only includes orders placed online through your web account.


Order #951273
Status: Shipped



Sample - 10xL non filtered, 10xL filtered, 20uL filtered, 200uL non filtered, 300uL filtered, 300uL non filtered - 1 Rack (16 Tips)
Thomas No. S017A31
Mfr. No. BTX-VAR

Price/Quantity	Total
\$0.00/EA Qty: 25 (1/EA)	\$0.00

Status
25 EA Shipped on 05/15/2018 1Z0736280310393306

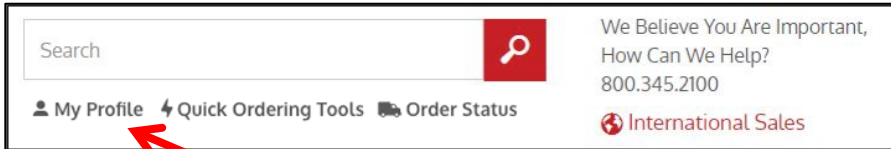



A link to tracking information can be found here.





From here, you can print or save a copy of the Order Acknowledgement.

Requesting an Invoice

From the Home Page Tool Bar, select “My Profile”



Search  We Believe You Are Important,
How Can We Help?
800.345.2100

 My Profile  Quick Ordering Tools  Order Status  International Sales

Then Select “Order History”

Order History

Your recent order history is being displayed below. To narrow your search please enter your order number, order name or P.O. number in the appropriate search fields. You can also search by date by entering the order date range. Click “View” to see the order, and you will also be able to download the invoice or to place the same order with us again!

Select your Order and select “Invoices”

Order Details	Invoices	Date Placed	PO Number	
951273 Shipped	INVOICES	4/4/2018	4/4/2018	VIEW Generate a Frequent Buy List
950909 Shipped	INVOICES	4/4/2018	4/4/2018	VIEW Generate a Frequent Buy List


Quote/Service Request

Select “Services” from the Account Toolbar



Enter your request and contact information, then submit. Someone will contact you to complete your request.

Quote/Service Request



Welcome and thank you for taking an interest in our products and services. In addition to offering you our most competitive pricing, Thomas Scientific is capable of assisting you with many of your calibration and servicing needs. From simple quotes, to mail-in and on-site calibration and service needs, Thomas Scientific is here to help you!

If you need a quick quote or have a specific service request, let us know! Give us the details of your product or servicing needs in the form below and we will have a representative assist you every step of the way!

Complete the Form. Click Submit. Get an answer from our Representative. That's It!

Don't forget...Thomas Scientific will beat your price on an Equipment Quote or find you a better product for a great price!

We look forward to serving you soon.

NOTE: Thomas Scientific has partnered with Integrated Service Solutions (ISS) to perform various calibration and service solutions. All ISO/IEC and 17025 accreditations have been obtained by ISS, not Thomas Scientific.

Upload your Requests (optional)

No file chosen

Or tell us what you need in the box below: (optional)

Requesting Samples and Literature

Select "DEALS" from the Account Toolbar



[My Profile](#) [Quick Ordering Tools](#) [Order Status](#)

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How Can We Help?
833.544.SHIP (7447)

[International Sales](#)



CART (0)

LABORATORY

DIAGNOSTICS

CONTROLLED ENVIRONMENTS

CANNABIS

CLINICAL

SERVICES

DEALS

Promotions, Samples & Literature

Deal Central

Free Samples & Trials

Literature

Resources

Then select the tab of interest.

If you don't see what you are looking for, please contact Customer Service at 1-800-345-2100 or your local Thomas Scientific Sales Representative.