



CUSTOMER INSTRUCTIONS FOR SENDING TEST SIEVE(S) IN FOR ASTM E11 INSPECTION or CALIBRATION CERTIFICATION

- 1) **Purchase a certification** (Calibration 300C or Inspection 200C) for each sieve needing certification.
- 2) **Prepare your sieves for certification:** Sieve(s) must be thoroughly cleaned for the safety of those handling the equipment and to yield the most accurate test results. *Sieve(s) not properly cleaned will incur a cleaning fee or be returned at the owner's expense.*
- 3) **Complete both pages** of the "Test Sieve Certification Submission Form and Decontamination Declaration" form.
- 4) **Print and post the Decontamination Declaration on the OUTSIDE** of the package.
- 5) **Print and insert both pages of the Test Sieve Certification Submission Form and Decontamination Declaration INSIDE** the package with the sieve(s). *Only orders accompanied by these documents will be processed.*
- 6) **Send sieve(s) and required paperwork to:**

Advantech Manufacturing, Inc.
Attn: Lab Services
2450 S. Commerce Drive
New Berlin, WI 53151

Note: It is **not** necessary to acquire a Return Merchandise Authorization (RMA) prior to sending us your sieve(s).

If you have questions, please contact your sales person or Thomas Scientific customer support at:
833.544.SHIP (7447) | value@thomassci.com

www.thomassci.com